

Meeting	Date	Attendees
Mitigation Planning Committee Kickoff Meeting	10/18/2010	8
<p>The Mitigation Plan Project Planning Kickoff Committee Meeting was held at 1 P.M. to present the project and its benefits and requirements to the steering committee. The intent of the meetings was to educate participants on the mitigation planning process and to explain DMA2K multi-jurisdictional planning requirements. A presentation of the mitigation planning process, the concept of hazard mitigation and detailed the mitigation planning process to be followed was presented. A project plan/timeline was discussed to focus on the required tasks and timeline to complete the Mitigation Plan. A participant survey and data collection job aids were distributed, including the Capability Assessment and hazard and mitigation survey. Specific issues including the need to gather, analyze and incorporate existing information that may be helpful to the planning effort such as mitigation or hazard-related plans, policies, programs, studies, reports and technical documentation were discussed</p>		